

## BUYER INFORMATION SHEET

THIS FORM IS ONLY FOR BUYERS THAT HAVE SEEN ONE OF OUR PROPERTIES AND IS READY, WILLING AND ABLE TO PURCHASE NOW. PLEASE FOLLOW THE INSTRUCTIONS AT THE END OF THIS DOCUMENT TO PROCEED WITH THE PURCHASE PROCESS.

*NOTE: IF MORE THAN ONE PERSON IS BUYING THE PROPERTY, A SEPARATE FORM MUST BE FILLED OUT FOR EACH BUYER.*

**BAGNALL & ASSOCIATES PHONE NUMBER: (312) 878-7717 EXT. 161**

TODAY'S DATE: \_\_\_\_\_

### PROPERTY INFORMATION

PROPERTY ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ COUNTY: \_\_\_\_\_

HOW MUCH OF A DOWN PAYMENT ARE YOU WILLING TO PUT DOWN?: \_\_\_\_\_

(NOTE: EACH BUYER SHOULD ANSWER FOR THEMSELVES ONLY)

### PERSONAL INFORMATION

NAME: \_\_\_\_\_

CURRENT STREET ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ COUNTY: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ CELL PHONE: \_\_\_\_\_

WORK PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

SOCIAL SECURITY #: \_\_\_\_\_ BIRTH DATE: \_\_\_\_\_

DRIVER'S LICENSE #: \_\_\_\_\_ STATE OF ISSUE: \_\_\_\_\_

MOTHER'S MAIDEN NAME: \_\_\_\_\_ BEST TIME TO CALL: \_\_\_\_\_

### ASSET INFORMATION

CHECKING ACCOUNT NUMBER: \_\_\_\_\_ BANK NAME: \_\_\_\_\_

CAR MAKE: \_\_\_\_\_ MODEL: \_\_\_\_\_ YEAR: \_\_\_\_\_ COLOR: \_\_\_\_\_

LICENSE PLATE #: \_\_\_\_\_ VIN #: \_\_\_\_\_

LIST OTHER ASSETS: \_\_\_\_\_

### EMPLOYMENT INFORMATION

NET (AFTER TAXES) MONTHLY SALARY: \_\_\_\_\_

OTHER NET MONTHLY INCOME (CHILD SUPPORT, SSI, ETC.) & DESCRIBE: \_\_\_\_\_

EMPLOYER NAME: \_\_\_\_\_ EMPLOYER ADDRESS: \_\_\_\_\_

EMPLOYER PHONE: \_\_\_\_\_

**MISCELLANEOUS INFORMATION**

MARITAL STATUS (MARRIED, SINGLE, DIVORCED, WIDOWED): \_\_\_\_\_

NEAREST RELATIVE NAME: \_\_\_\_\_ NEAREST RELATIVE ADDRESS: \_\_\_\_\_

NEAREST RELATIVE PHONE: \_\_\_\_\_

DESIRED FORM OF OWNERSHIP (SOLE OWNERSHIP, JOINT TENANCY WITH RIGHT OF SURVIVORSHIP, TENANCY IN COMMON, TENANCY BY THE ENTIRETY): \_\_\_\_\_

**CLOSING PREFERENCES**

PLEASE LIST DAY/DATE/TIME SLOTS IN THE NEXT FIVE (5) CALENDAR DAYS THAT WOULD BE CONVENIENT FOR YOU TO CLOSE ON THE PROPERTY (IN ORDER OF PREFERENCE...#1 BEING THE TIME SLOT MOST PREFERRED):

SLOT #1 DAY: \_\_\_\_\_ DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ A.M. P.M.

SLOT #2 DAY: \_\_\_\_\_ DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ A.M. P.M.

SLOT #3 DAY: \_\_\_\_\_ DATE: \_\_\_\_\_ TIME: \_\_\_\_\_ A.M. P.M.

**PROCEDURE**

1. ALL BUYERS MUST COMPLETELY FILL OUT THIS DOCUMENT.
2. CONTACT OUR OFFICES, BY PHONE, AT (312) 878-7717 EXT. 161 TO SET UP A TIME TO MEET AT THE PROPERTY TO SIGN THE INITIAL PAPERWORK.
3. BRING THIS DOCUMENT AS WELL AS DEPOSIT FOR 20% OF THE TOTAL REQUIRED DOWN PAYMENT AMOUNT OR \$1000 WHICHEVER IS GREATER. ALL PAYMENT METHODS WILL BE ACCEPTED BUT A CHECK IS NOT RECOMMENDED BECAUSE WE WILL HAVE TO WAIT UNTIL THE CHECK CLEARS TO CLOSE WHICH COULD TAKE UP TO A WEEK.
4. WE WILL SIGN THE REQUIRED INITIAL PAPERWORK AT THE APPOINTMENT AT THE PROPERTY.
5. YOU WILL BE NOTIFIED OF THE OFFICIAL CLOSING DATE AND TIME. CLOSING USUALLY OCCURS AT YOUR LOCAL BANK.
6. TO CLOSING, EACH BUYER MUST BRING THEIR DRIVER'S LICENSE (OR STATE ID) AND THEIR SOCIAL SECURITY CARD AND THE REMAINDER OF THE DOWN PAYMENT IN THE FORM OF A MONEY ORDER, CASHIER'S CHECK OR CASH. IF YOU DO NOT HAVE A SOCIAL SECURITY CARD, CONTACT US FOR ALTERNATIVES.
7. AT CLOSING, YOU WILL RECEIVE THE KEYS. ALL GARAGE DOOR OPENERS AND MANUALS WILL BE LEFT AT THE PROPERTY IN THE KITCHEN.

I CERTIFY THAT THE FINANCIAL INFORMATION STATED ABOVE IS TRUE AND IS AN ACCURATE STATEMENT OF MY FINANCIAL CONDITION. I UNDERSTAND AND ACKNOWLEDGE THAT ANY ACTION TAKEN BY THE LENDER OF MY MORTGAGE LOAN ON MY BEHALF WILL BE MADE IN STRICT RELIANCE ON THE FINANCIAL INFORMATION PROVIDED. MY SIGNATURE BELOW GRANTS THE HOLDER OF MY MORTGAGE THE AUTHORITY TO OBTAIN A CREDIT REPORT TO VERIFY THE INFORMATION IN THIS FINANCIAL TO BE ACCURATE.

\_\_\_\_\_  
PRINTED NAME

\_\_\_\_\_  
SIGNATURE